

# How Can You Power Board Meetings Digitally?

## WHAT IS BOARDFOLIO?

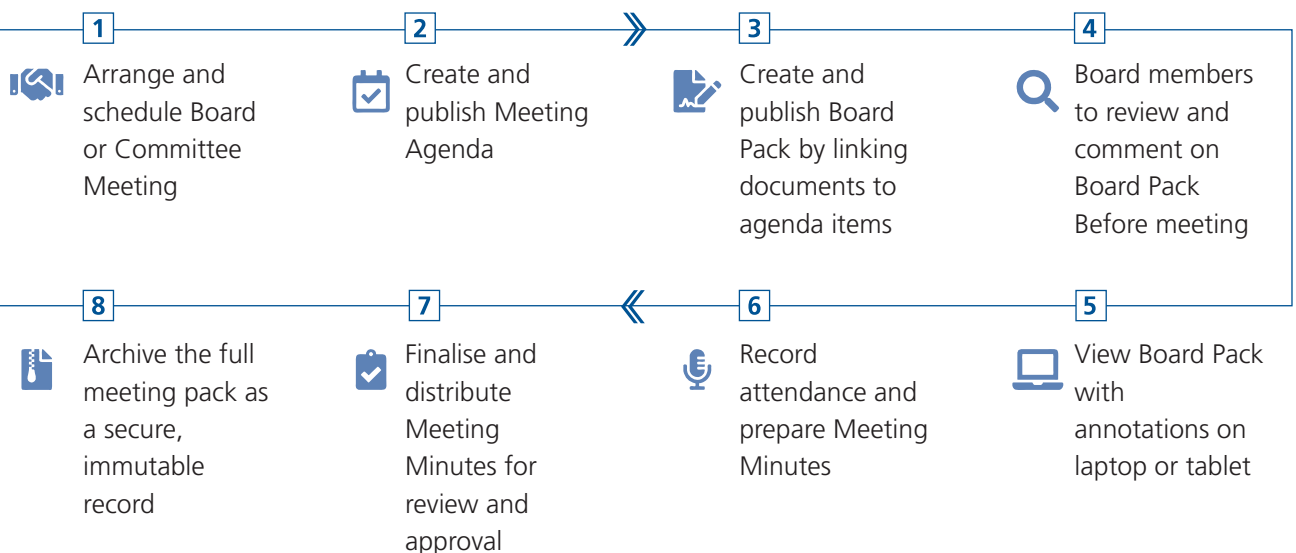
Boardfolio is an advanced board portal solution from Tricolor that makes board meetings easy and enables immediate and seamless collaboration between a Board of Directors and management. It is a secure and centralized repository of all materials pertaining to board meetings and offers administrative ease for board members and administrators alike.

### Advanced corporate governance

Boardfolio enables companies to meet standards of corporate governance, compliance, and secure collaboration and provides for a seamless transfer of manual/paper-based board meeting processes to a secure digital platform. Advanced document security and data encryption allows senior management to take quick and comprehensive decisions.

### Seamless end-to-end meeting management

Boardfolio is designed to solve a multitude of problems for board meeting management through geographical mobility, multi-device support, granular access control, and real-time data sharing. The meeting solutions include easy board pack creation, agenda building, attendance recorder, minutes publication, and action items management. Administrators will find simplification of tasks at all stages of meeting organization (pre-meeting, in-meeting, and post-meeting), and significant savings in both time and costs.



## WHAT ARE THE BENEFITS OF BOARDFOLIO?

### SECURITY AND ACCESS CONTROL

- Advanced data encryption
- Enhanced confidentiality and privacy
- Customized access permissions
- Granular file-level control (view / download / annotate)

### SEAMLESS COLLABORATION

- Instant cloud-based access to board materials
- Virtual work-groups for committee collaborations
- Commenting and discussion tools
- Easy implementation of special projects/teams

### ENHANCED PRODUCTIVITY AND EFFICIENCY

- Dashboard for task summaries and quick access
- Comprehensive task and project tracking
- Automatic document versioning
- Easy board pack creation
- Simultaneous management of multiple projects

### ADMINISTRATIVE EASE

- Organize meetings, set-up agendas, and board packs
- Quick recording of minutes and attendance
- Publish minutes instantly, assign tasks, and archive meetings



## HOW CAN TRICOR HELP?

With Boardfolio, Tricor offers you an advanced solution based on latest technologies that makes management of your sensitive board information easier. You can rely on our highly secure hosting solutions that helps to ensure your data is always protected, and accessible.

We engage independent experts to perform frequent security audits and ensure integrity of processes and best practices. Boardfolio is fully GDPR compliant and certified for the Verasafe Privacy Seal, giving you full access to third-party data requests. Find confidence in data encryption at all levels and transit processes.

Tricor partners with you to enhance your competitiveness and generate business value. We offer on-boarding guidance, a dedicated client success manager and highly responsive customer support. Boardfolio is board meetings made easy and partnering with us will take your board process management to the next-level.

## ABOUT TRICOR GROUP

Tricor Group (Tricor) is Asia's leading business expansion specialist, with global knowledge and local expertise in business, corporate, investor, human resources & payroll, corporate trust & debt services, and governance advisory. Tricor provides the building blocks for, and catalyzes every stage of your business growth, from incorporation to IPO.

Strategically headquartered in Hong Kong, we operate out of 22 countries/territories and across a network of 49 offices. Tricor serves 50,000 clients, including ~2,000 companies publicly listed in Asia and over 40% of the Fortune Global 500 companies. Tricor is uniquely positioned to unlock the potential of your business, and help you stay one step ahead of today's diverse and fast evolving regulatory environment. To learn more, please visit: [www.tricorglobal.com](http://www.tricorglobal.com).

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